

Royal Berkshire Rangers Supporters Club

“The Royal Loyal”

CONSTITUTION --- June 2009.



1. Supporters Club

1.1 This Supporters' Club shall be known as the Berkshire Rangers Supporters Club herein referred to by the acronym “Berkshire R.S.C. “The Royal Loyal”

1.2 Berkshire R.S.C. “The Royal Loyal” shall be a non profit organization and any monies generated shall be used for the general purposes, benevolence and promotion of growth of the Supporters Club.

1.3 Berkshire R.S.C. “The Royal Loyal” is registered as an official supporters' club with the Glasgow Rangers Football Club, Ibrox Stadium, Edmiston drive, Glasgow, Scotland.

1.4 The main objectives of Berkshire R.S.C. “The Royal Loyal” are to:

A.) Secure live coverage of the maximum number of Glasgow Rangers Football Club games as possible.

B.) Promote social harmony within its own membership and within the Glasgow Rangers global family.

C.) Provide information about Berkshire R.S.C. “The Royal Loyal” to interested parties and to encourage new membership.

D.) Arrange where possible for the provision of tickets for travel to Rangers SPL, Scottish Cup, League Cup, European and Friendly matches and as required by the membership to co-ordinate the provision of travel facilities to and from such matches.



2. MEMBERSHIP

2.1 Membership and Attendance at Berkshire R.S.C. “The Royal Loyal” meetings shall have no restrictions due to race, religion, gender or age.

2.2 Ordinary Membership shall be open to members who are 18 years of age and above and residing in the British Isles. All Ordinary Members shall have the right to vote and to hold office in the Club.

2.3 Associate Membership shall be open to members who are 18 years of age or above who are not residing in the British Isles. All Associate Members shall have no voting rights and shall not be eligible to hold office in the Supporters Club.

2.4 Junior Membership shall be open to members who are below 18 years of age. All Junior Members shall have no voting rights and shall not be eligible to hold office in the Supporters Club.

2.5 Persons who are below 18 years of age shall not be accepted as members without the written consent of their parent or guardian.

2.6 APPLICATION FOR MEMBERSHIP

2.6.1 A person wishing to join the "Royal Loyal" should submit his particulars to the Secretary on a prescribed form.

2.6.2 The granting of instant membership shall not be allowed. A new member must be proposed and seconded by existing members. His / Her name will then be circulated by email to all members to allow comments to be raised for one week at the end of which time the Committee will decide on membership, taking into consideration any objection raised.

2.6.3 A copy of the Constitution shall be furnished to every approved member upon payment of the entrance fee.

2.7 ENTRANCE FEES, SUBSCRIPTIONS AND OTHER DUES

2.7.1 The entrance fees and annual subscriptions shall be determined by the General Meeting on recommendation from the Committee from time to time.

2.7.2 Annual subscriptions are payable in advance within the first month of the year. If a member falls into arrears with his subscription or other dues, he shall be informed immediately by the Treasurer. If he or she fails to settle their arrears within 8 weeks of this becoming due, he or she will be denied the privileges of membership until they settle their account. If he / she fall into arrears for more than 3 months, they will automatically cease to be a member of the club.

For the avoidance of doubt the first month of the year for the purposes of membership of the Berkshire RSC is July annually unless this is amended by the committee at the request of the membership where at least 60% of the members vote in favour of such amendment.

2.7.3 Any additional funds required for special purposes may only be raised from members with the consent of the members at a General Meeting of the Members.

2.8 SUPREME AUTHORITY AND GENERAL MEETINGS

2.8.1 The supreme authority of the Club is vested in a General Meeting of the members presided over by the President.

2.8.2 An Annual General Meeting shall be held in July and there will be a regular meeting every two months.

2.8.3 At other times, an Extraordinary General Meeting must be called by the President on the request in writing of not less than 25% of the total voting membership or 25 voting members, whichever is the lesser, and may be called at anytime by the order of the Committee. The notice in writing shall be given to the Secretary setting forth the business that is to be transacted. The Extraordinary General Meeting shall be convened within two months from receiving this request to convene the Extraordinary General Meeting.

2.8.4 If the Committee does not within two months after the date of the receipt of the written request proceed to convene an Extraordinary General Meeting, the members who requested for the Extraordinary General Meeting shall be convened the Extraordinary General Meeting by

giving ten days' notice to voting members setting forth the business to be transacted and simultaneously posting the agenda on the Society's notice board.

2.8.5 At least two weeks' notice shall be given of an Annual General Meeting and at least ten days' notice of an Extraordinary General Meeting. Notice of meeting stating the date, time and place of meeting shall be sent by the Secretary to all voting members. The particulars of the agenda shall be posted on the Society's notice board four days in advance of the meeting.

2.8.6 Unless otherwise stated in this Constitution, voting by proxy is allowed at all General Meetings.

2.8.7 The following points will be considered at the Annual General Meeting:

- a) The previous financial year's accounts and annual report of the Committee
- b) Where applicable, the election of office-bearers and Honorary Auditors of the following term.

2.8.8 Any member who wishes to place an item on the agenda of a General Meeting may do so provided he gives notice to the Secretary one week before the meeting is due to be held.

2.8.9 At least 25% of the total voting membership or 25 voting members, whichever is the lesser, present at a General Meeting shall form a quorum. Proxies shall not be constituted as part of the quorum.

2.8.10 In the event of there being no quorum at the commencement of a General Meeting, the meeting shall be adjourned for half an hour and should the number then present be insufficient to form a quorum, those present shall be considered a quorum, but they shall have no power to amend any of the existing Constitution.

2.8.11 In the event that a member of Berkshire R.S.C. "The Royal Loyal" causes or creates any situation that brings or may bring the integrity of Glasgow Rangers or Berkshire R.S.C. "The Royal Loyal" into disrepute or question, the Executive may take action against the offending member to rectify the situation. Such action will go to the membership as an Executive recommendation and will require a 2/3 rd majority of all eligible members for any punitive action recommended.



3. EXECUTIVE OFFICERS OF THE CLUB AND THEIR DUTIES

3.1 EXECUTIVE COMMITTEE;

3.1.1 Berkshire R.S.C. "The Royal Loyal" shall be governed by an Executive Committee elected by the paid up Members of the Club every two years, which will take place at an Annual General Meeting.

3.1.2 The Executive Committee shall hold office for two years and to be elected to the Executive Committee.

3.1.3 The purpose of the executive meetings shall be to discuss all aspects of the Supporters Club and submit proposals and recommendations to the membership for their approval.

3.1.3 The executive shall only discuss issues concerning Berkshire R.S.C. "The Royal Loyal" when a quorum is in attendance as set out in 2.8.9 one of whom must be the President or the

Secretary.

3.1.4 Any executive member who is absent from Executive meetings without just cause for three consecutive meetings shall be removed from office. This action will not require a vote. The Executive will have the right to remove this person if the majority of the Executive are convinced this action is justified. A report of these actions shall be sent to the Members either by mail or by email.

3.1.5 A "vote of no confidence" is required to remove a duly elected member of the Executive. This requires written notice of two months by registered mail to all Members and requires a 75 percent vote of all members to carry. During this two month period, if merited, the Executive can, with a majority vote of the Executive suspend this Executive member until the outcome of the vote is determined.

3.1.6 It is the responsibility of the Executive to ensure the Secretary provides each Member with a copy of this constitution. New applicants will receive a copy of this constitution after acceptance into Berkshire R.S.C. "The Royal Loyal" by Members

3.1.7 Sub-Committees may be formed and disbanded by a majority vote of the Executive committee only.

3.2 The Berkshire R.S.C. "The Royal Loyal" Executive Committee shall comprise of the following duly elected members:

PRESIDENT

SECRETARY

TREASURER

Up to a maximum of four Director MEMBERS

IMMEDIATE PAST PRESIDENT
(non-elected position)



3.3 PRESIDENT

3.3.1 The President's primary objective is to ensure that all members of the Executive Committee perform in a manner conducive to the well being of Berkshire R.S.C. "The Royal Loyal"

3.3.2 The President shall be the spokesperson for Berkshire R.S.C. "The Royal Loyal" in all matters unless, through discussion and voting within the Executive, someone else has been appointed to act on his/her behalf. In this event, the Berkshire R.S.C. "The Royal Loyal" Secretary shall advise the membership accordingly.

3.3.3 The President shall preside over all Berkshire R.S.C. "The Royal Loyal" meetings unless he/she is unable to attend. In this event the Secretary shall assume this responsibility. If neither the President nor Secretary can attend a meeting, such meeting should be rescheduled.

3.3.4 The President, Secretary and Treasurer shall all have signing privileges pertaining to Berkshire R.S.C. "The Royal Loyal" financial matters. Each transaction shall require two signatures, one of which must be the Treasurer.

3.3.5 The President shall be accountable to all Members.

3.3.6 The President cannot make appointments to committee or confer member status to non-members without official executive approval.

3.3.7 The President has the authority to call all Executive meetings and emergency meetings of all Members.

3.3.8 The President shall hold office for a period of two years and can run for consecutive terms at the express wish of the members or he / she may relinquish office at this time in which case he / she is eligible to run at a later date.



3.4 TREASURER

3.4.1 The Treasurer is responsible for all financial transactions and for establishing and maintaining all bank accounts on behalf of Berkshire R.S.C. "The Royal Loyal"

3.4.2 The Treasurer shall always be one of the signatures on all financial transactions pertaining to Berkshire R.S.C. "The Royal Loyal" provided he/she is available.

3.4.3 The Treasurer shall report at each meeting on all income and expenditure for the prior months and give a balance of the books.

3.4.4 The Treasurer shall submit a detailed and audited financial report at the A.G.M. The report shall be handed out to Members.

3.4.5 The Treasurer shall make bank account books, balance books, and receipts available to the duly elected auditors for the purpose of an annual audit. These records shall be turned over to the auditors in sufficient time for the audit to be completed by the A.G.M., for presentation to the Members at the meeting. Any Member unable to attend the A.G.M. may request a financial statement from the Treasurer of Berkshire R.S.C. "The Royal Loyal" prior to the A.G.M.

3.4.6 Two auditors will be appointed by the Members at the A.G.M. to inspect the books. (This can be members of "The Royal Loyal" providing that they are suitably qualified to undertake the audit duties and report diligently as required to the members



3.5 SECRETARY

3.5.1 The Secretary shall be responsible for all internal and external correspondence.

3.5.2 The Secretary shall be responsible for keeping complete and accurate minutes of all executive and general meetings. These minutes shall be read out in full at the general meetings and must be proposed and seconded as true and accurate minutes.

3.5.3 A copy of the Agenda shall be shown on the Berkshire R.S.C. "The Royal Loyal" e-mail list and web page whenever possible one week prior to the upcoming general meetings.

3.5.4 The general meeting minutes shall be posted on the Berkshire R.S.C. "The Royal Loyal" private e-mail list. All meetings recorded shall be put on the Berkshire R.S.C. "The Royal Loyal" private e-mail list and for those Members who do not have web access, shall receive a printed copy of all meetings recorded from the Secretary, upon request.

3.5.5 The Secretary shall report on all correspondence at physical meetings. A designate from the Executive will undertake this task should the Secretary be absent from the said meeting.



3.6 Director Members

3.6.1 The Directors are voting members who shall attend all Executive meetings and participate in all Berkshire R.S.C. "The Royal Loyal" business.

3.6.2 It shall be the Director's duty to represent any office bearer who is unable to be present at any meetings.

3.6.3 It shall be the Director's duty to assist in the arrangements and organization pertaining to meetings and functions of the Supporters Club.



4. ELECTION OF OFFICE BEARERS

4.1 Names for the above offices shall be proposed and seconded at the Annual General Meeting and election will follow on a simple majority vote of the members present. All office-bearers, except the Treasurer may be re-elected to the same or related post for a consecutive term in office. The term of office of the Committee is two years.

4.2 Election will be either by show of hands or, subject to the agreement of the majority of the voting members present, by a secret ballot. In the event of a tie, the Chairman of the meeting shall have a casting vote.



5. AMENDMENTS

5.1 **This constitution shall be used for the purpose of governing Berkshire R.S.C. "The Royal Loyal".**

5.2 This constitution may only be changed at the A.G.M.

5.3 Any Member can submit a "Notice of Motion to change the Constitution" by providing the Berkshire R.S.C. "The Royal Loyal" Secretary with a written proposal at least three months prior to the A.G.M. by registered mail.

5.4 Upon receipt, the Berkshire R.S.C. "The Royal Loyal" Secretary will forward copies of any such proposal to each Member for review. This proposal should include a precise description of the changes and a cover letter outlining their reasons for said change(s).

5.5 Any such motion to change the constitution shall be voted on by Members at the A.G.M. The required vote ratio for passing constitutional changes shall be a 2/3 rd majority of all participating Members. After all votes are counted and formally read to the membership, results of any constitutional vote shall be considered final.



6. APPOINTMENT OF TRUSTEES

6.1 If the Supporters Club at any time acquires any immovable property, such property shall be vested in trustees subject to a declaration of trust.

6.2 The trustees of the Club shall:

- a) Not be more than four and not less than two in number
- b) Be elected by a General Meeting of Members
- c) Not effect any sale or mortgage of property without the prior approval of the General Meeting of members

6.3 The office of the trustee shall be vacated:

- a) If the trustee dies or becomes a lunatic or of unsound mind or is made a bankrupt
- b) If he is absent from the United Kingdom for a period of more than one year
- c) If he is guilty of misconduct of such a kind as to render it undesirable that he continues as a trustee
- d) If he submits notice of resignation from his trusteeship

6.4 Notice of any proposal to remove a trustee from his trusteeship or to appoint a new trustee to fill a vacancy must be given by posting it on the notice board in the premises used by the "Royal Loyal" and also posted on the website at least two weeks before the General Meeting at which the proposal is to be discussed. The result of such General Meeting shall then be notified as required.

6.5 The address of each immovable property, name of each trustee and any subsequent change must be notified as required.

7. PROHIBITIONS

7.1 Gambling of any kind, excluding the promotion or conduct of a private lottery which has been permitted under the Private Lotteries Act, is forbidden on the premises as used from time to time by "The Royal Loyal". The introduction of materials for gambling or drug taking and of bad character into the premises is prohibited.

7.2 The funds of the Society shall not be used to pay the fines of members who have been convicted in a court of law.



8. INTERPRETATION

In the event of any question or matter pertaining to day-to-day administration which is not expressly provided for in this Constitution, the Committee shall have power to use their own discretion. The decision of the Committee shall be final unless it is reversed at a General Meeting of members.



9. DISPUTES

In the event of any dispute arising amongst members, they shall attempt to resolve the matter at an Extraordinary General Meeting in accordance with this Constitution. Should the members fail to resolve the matter, they may bring the matter to a court of law for settlement.



10. DISSOLUTION

10.1 The Club shall not be dissolved, except with the consent of not less than 3/5 of the total voting membership of the Society for the time being resident in The United Kingdom of Great Britain and Northern Ireland expressed, either in person or by proxy, at a General Meeting convened for the purpose.

10.2 In the event of the Club being dissolved as provided above, all debts and liabilities legally incurred on behalf of the Club shall be fully discharged, and the remaining funds will be disposed of in such manner as the General Meeting of members may determine or donated to an approved charity or charities in the United Kingdom.

10.3 A Certificate of Dissolution shall be given within seven days of the dissolution as necessary.

